

CONSTITUTION
OF THE
COMPREHENSIVE HIGH SCHOOL
AYETORO
OLD STUDENTS' ASSOCIATION

"THE COMPRONIANS" NATIONAL BODY

Preamble

We the former students of Comprehensive High School Ayetoro coming together to be known as **THE COMPRONIANS** having firmly and solemnly resolved to lawfully pursue the protection of our collective interest as members and further the glory of the school “COMPRO” hereby make, enact, and give to ourselves the following Constitution for the purpose of achieving the aims and objectives of the Association.

CITATION

This document shall be cited as the **Constitution of The Compronians 2002 as amended 2011**

ARTICLE 1: NAME

The name of the Association shall be known as COMPREHENSIVE HIGH SCHOOL AYETORO OLD STUDENTS’ ASSOCIATION herein after referred to as “THE COMPRONIANS” and shall be constituted in accordance with the provisions of this constitution, which we hereby make, enact, and ratify.

ARTICLE 2: MOTTO

The motto of the Association shall be “**Ki Aye Wa Toro**”

ARTICLE 3: AIMS AND OBJECTIVES

The aims and objectives of the Association shall include the following:

- (a) Promote the bond of friendship and fellowship among the old students and the present students and staff of the Comprehensive High School, Ayetoro.
- (b) Promote the educational, moral, physical and other worthwhile developments of Comprehensive High School, Ayetoro.
- (c) Encourage and promote the social and economic advancement of its members.
- (d) Liaise, collaborate and cooperate with any government whether federal, state or local government or any individual, group of persons, organizations or bodies, whether local or international, whose aims and objectives are in conformity with those of this Association.
- (e) The up-liftment and promotion of the members economically, socially and politically.
- (f) Development, control and management of Comprehensive High School, Ayetoro “COMPRO” with the aim of restoring her to her enviable position in the comity of schools.

ARTICLE 4: MEMBERSHIP AND ELIGIBILITY

(a) Full membership

any individual who registered and attended the Comprehensive High School, Ayetoro as a student is qualified to register as a full member of the Association.

(b) Financial Membership

Any registered member who has satisfied the financial obligations of the previous year in full to his/her Set, Chapter or local unit through annual contributions, levies or subscriptions by whatever means and who holds the Association’s identity card

onpurchase.

(c) **Honorary Membership**

Honorary members shall be nominated by the Executive Council (NEC) upon recommendation by any Set or Chapter and approved by 2/3rd majority of the Association members present at any of its General meeting.

ARTICLE 5: PATRONS AND MATRONS

- (a) Patrons and Matrons shall be nominated by the Executive Council (EXCO) and approved by 2/3rd majority of the Association members present at any of its General Meeting.

ARTICLE 6: FINANCIAL CONTRIBUTIONS

- (a) Every member shall contribute the sum of One Thousand Five Hundred Naira Only (One Thousand Naira to the National and Five Hundred to the Chapter)
- (b) All such contributions shall be made through the Set or Chapter for transmission to the Executive Council (EXCO).
- (c) The Executive Council (EXCO) shall have power to review from time to time the annual contribution upon approval by 2/3rd majority of the Association members at any of its General Meeting.

ARTICLE 7: BOARD OF TRUSTEES

- (a) The trustees of **“THE COMPRONIANS”** for the purpose of PART C of the Companies and Allied Matters Act 1990 shall be appointed at a General Meeting of the Association after due deliberations by the National Executive Committee (NEC).
- (b) The Trustees shall be fifteen (15) in number and shall be known as **“INCORPORATED TRUSTEES OF THE COMPRONIANS”**.
- (c) The Trustees may hold office for life but a trustee cease to hold office if he or she:
- (1) - resigns his or her office
 - (2) - becomes insane.
 - (3) - is officially declared bankrupt
 - (4) - is convicted of a criminal offence involving dishonesty by a court or competent jurisdiction.
 - (5) - is recommended for removal from office by a 2/3rd majority of members present at the general meeting of the Association.
- (d) The provisions of sub-clause (c) above does not apply to the current president and the immediate past president of the Association who shall cease to be members of the Board of Trustees upon vacating the positions which made them members of the board.
- (e) Upon a vacancy occurring in the number of trustees, the vacancy shall be filled at the next general meeting following the procedure for appointment of the Trustee as stated in the clause (a) of this Article.

- (f) The Trustees:
 - 1). Shall have power to acquire and hold in trust all lands and other properties belonging to the Association.
 - 2). Shall ensure compliance with all legal requirements and proper documentation of the Affairs of the Association with the Corporate Affairs Commission.
 - 3). Shall in good faith at all times in the interest of the Association.
- (g) The Trustees shall have a common seal, which shall be kept in custody of the Association's General Secretary and shall be produced when required by the Trustees.
- (h) The powers vested in the Trustees by or under the Companies and Allied Matters Act or any other law for the time being in force shall be exercise subject to the directions of the Executive Council (EXCO).

ARTICLE 8: GOVERNING BODY

A. THE CONGRESS

- 1. The Congress shall be members of the Association at any General Meeting forming a quorum properly constituted and required by this Constitution to make a decision.
- 2. The Congress shall be the highest decision making authority and shall be bound by the provisions of the Constitution.

B. THE NATIONAL EXECUTIVE COMMITTEE

- 1. There shall be an Expanded National Executive Committee (EXCO) comprising of all members of Board of Trustees and Executive Council (EXCO) , the president and secretary of the U.K, USA Chapters and the chairman and General Secretary of each recognized functioning Set or State Chapters and other members invited by the EXCO.
- 2. They shall have power to consider all proposals from EXCO and ratify such pending final approval by congress at the General Meeting.

ARTICLE 9: EXECUTIVE COUNCIL (EXCO)

- 1. The Executive Council called EXCO shall be made up of the following officers:
 - (a). President
 - (b). Vice President
 - (c). General Secretary.
 - (d). Assistant General Secretary.
 - (e). Financial Secretary.
 - (f). Treasurer.
 - (g). Publicity Secretary
 - (h). Social Secretary.
 - (i). Legal Adviser
- 2. There will be the office of the auditor but which shall not be inclusive in the Executive Council.
- 3. The EXCO shall be elected by and be responsible to the Congress.

1. **President**

He shall preside over all General and Executive meetings and shall be responsible for the General supervision of all activities of the Association.

 1. He shall with the knowledge and consent of the members of EXCO set up committees as shall be required.
 2. He shall be one of the signatories to the bank account of the Association.
 3. He shall direct the General Secretary to notify members of any meeting as provided for in this constitution.
 4. He shall sign all minutes of the meeting presented to the congress by the general secretary after the same has been ratified.
 5. His office shall be that of honor and respect.
 6. He shall be the official representative of the Association at any function which the Association is invited.
2. **Vice – President**
 1. He shall act for and exercise all the powers of the president when the latter is not available for any reason whatsoever.
 2. He shall maintain discipline at all meetings.
 3. He shall perform such functions as may be delegated to him by the president or Association.
3. **General Secretary**
 1. He shall be the chief scribe and administrative head of the Association.
 2. He shall be responsible for all secretarial activities including but not limited to general administration, correspondence, recording of minutes of meeting, issuance of notice of meetings, receipts and circulation of motions and propositions submitted for deliberation at meetings by members and attendance and receive reports of any committee set up by the Association or EXCO.
 3. He shall have safe custody of the Association's Common seal.
 4. He shall perform all other duties delegated to him by the President, the EXCO or the Association.
4. **Assistant General Secretary**
 1. He shall act in the stead of the General Secretary the latter is absent or unable to perform the function of his office.
 2. He shall be the liaison officer between the EXCO and the various Sets and State Chapters.

3. He shall perform all other functions delegated to him by the General Secretary, the EXCO or the Association.

5. **Financial Secretary**

1. He shall be responsible for receiving and or collection all monies on behalf of the Association.

2. He shall keep proper record of account and shall within 72 hours of receipt of monies deliver same to the Treasurer for deposit into the Association's bank account.

3. All expenses incurred must pass through payment vouchers issued by him and counter signed by the president.

6. **Treasurer**

1. He shall have custody and safe keeping of all financial transactions of the Association including but not limited to Cheque books, deposit and withdrawal vouchers, debit and or credit cards etc.

2. He shall keep record of all moveable and fixed assets of the Association and shall always give a half year report of his activities to the congress.

3. He shall hold an imprest of not more than N10,000.00

7. **Publicity Secretary**

1. He shall be the official mouth piece and image maker of the Association.

2. He shall publicize all activities of the Association.

8. **Social Secretary**

1. He shall be responsible for the planning and execution of all social activities of te Association.

2. He shall draw up programmes for any social and /or enlightenment functions organized by the Association.

9. **Legal adviser (Not an elctive post)**

1. He shall advice on legal matters and assist the board of Trustees in ensuring due compliance with Companies And Allied Matters Act 1990.

ARTICLE 10: ELECTION

(a). The Association shall elect its officers into the Executive Council EXCO at a General Meeting convened for that purpose.

(b). Any candidate for election into any post must be nominated by two members of Set, endorsed by two members of the Chapters under which the Set belongs, and His/her candidature co-sponsored by two fully registered/financial members from two Sets other than his/her own.

(c). Candidate for any post must have been a good financial member for at least two (2) years prior to the time of seeking election.

(d). Any candidate for the office of President, Vice president, General Secretary and treasurer must have passed out of Comprehensive High School, Ayetoro at least ten (10) years prior to the time of seeking election.

(e). Each registered and financial member is entitled to one vote. In the case of a tie, the candidates involved will be subject to Successive ballots until a winner emerges.

(f). Voting shall be by secret ballot.

(g). Each candidate for all elective post shall be expected to present his/her manifestos before the election.

ARTICLE 11: TENURE OF OFFICE

1. Any member elected into office shall hold such office for a period of (2) two years.

2. Any member so elected shall not be eligible to hold an office more than (2) two consecutive terms PROVIDED that he may however contest for any office different from the post he previously held.

ARTICLE 12: VOTING RIGHT

1. All members who as at the time of election had fully paid their dues and all other financial obligations are regarded as financial members and are therefore eligible to vote and be voted for.

2. Members of the Association in Diaspora shall be eligible to vote in such manner as shall be proposed by the Electoral Council.

ARTICLE 13: ELECTORAL COUNCIL (“EC”)

1. The EXCO shall stand dissolved on the Election Day for new officers.

2. An Electoral Council (EC) shall be set up by the National Executive Committee (NEC) consisting of not less than five (5) members at least three (3) months before any election.

3. The Electoral Council shall be responsible for the following:

1. Issuance of election guidelines and rules.
2. Determine the eligibility of candidates in accordance with the provisions of this constitution.
3. Fix election date, time and place.
4. The conduct, supervision, and announcement of result for all elections.
5. Be responsible for all matters antecedent to and or ancillary to and relating to the conduct of elections.

4. The Electoral Council shall have tenure of two years from the date of appointment.

ARTICLE 14: DISCIPLINE

1. Any officer and or member of the Association found wanting in the performance of his duties or has been alleged to have committed an act considered to be unbecoming or capable of embarrassing the Association shall be summoned to appear before a Disciplinary Committee (DC) after having been warned in writing.
2. The hearing of the disciplinary committee shall be based on the principle of fair hearing, equity and good conscience.
3. The Disciplinary Committee shall consist of three (3) members with the Vice president as the Chairman and two non EXCO members one of which shall be a legal practitioner.
4. The decision of the Disciplinary Committee shall be subject to ratification by the Congress.
5. The EXCO shall have the power to suspend any such erring member pending the outcome of the hearing by the Disciplinary Committee.

ARTICLE 15: MEETINGS

1. There shall be three types of meeting as follows:
 - a. A General meeting which shall be held once in a calendar year.
 - b. Emergency meetings which shall be summoned by the President for specific reasons or upon a request by 2/3rd of members of EXCO or request signed by at least 50 financial members of the Association.
 - c. Executive meetings shall be held at the discretion of EXCO at a time and place fixed by it.
 - d. NEC meeting which shall be held at least thrice a year at a fixed place and time by the EXCO.
2. (a). Notice of all meetings except the EXCO Meeting shall be advertised by the EXCO at least two (2) national newspaper with wide circulation as well as the electronics media.

(b). All notices of meeting shall contain agenda or matters to be discusses at the meeting.
3. (a). At any meeting duly convened, thirty (30) members present at the time the meeting proceeds to business shall constitute a quorum.

(b). If a quorum is not formed two (2) hours after the scheduled time, the meeting shall stand adjourned to the following month at the same time and venue.

(c). If at the adjourned date, the number present is less than thirty (30), the number of members present shall constitute a quorum for the meeting and the meeting thus held and decision arrived at shall be valid whether present or not at such meeting.

ARTICLE 16: VOTING ON RESOLUTIONS.

1. Voting on any resolution or any issue at meetings except otherwise provided in this constitution shall be by simply majority.
2. Each member shall have one vote.

ARTICLE 17: SETS AND /OR CHAPTERS

1. There shall be SETS/CHAPTERS which shall serve as sub branches for the Association PROVIDED that where there are not members of a Set in a particular State, all such Sets shall come together as a STATE CHAPTER.
2. Each Set shall be subject to and responsible to a STATE CHAPTER whilst the STATE CHAPTER shall be responsible to the EXCO and shall pay annual fees and development fees to EXCO.
3. Each Set shall be responsible for the remittance of the annual contributions of its members to the EXCO who shall thereafter give to the State Chapters their respective allocations.
4. Each SET/CHAPTER may have standing rules and/ or by-laws which shall be referred to as Set/Chapter Constitution.
5. The Aforesaid Set/Chapter Constitution shall be drawn in accordance with the framework of this constitution and in case of any conflict between the provisions of a state/chapter Constitution and this Constitution. The provisions of this Constitution shall take precedence.

ARTICLE 18: FINANCIAL MATTERS

1. The Association shall keep and operate deposit and current accounts or other accounts with such banks as shall be unanimously approved by the EXCO.
2. The signatories to the Association's Account shall be the President, General Secretary and treasurer.
3. The president and any of the two (2) officers in paragraph (2) above can however be signatories to any of the account of the Association.
4. No money can be expended, that is, withdrawn from the account without the express approval of the EXCO.

ARTICLE 19: COMMON SEAL

1. The Board of Trustees shall have a common seal which shall be in the custody of the General Secretary who shall produce it whenever it is required by the Trustees.
2. All Documents required to be signed or executed by the Trustees shall be signed by at least five of the Trustees with the Common seal affixed.

ARTICLE 20: CONSTITUTION AMENDMENT

1. This Constitution may be amended by deleting, modifying, altering, any of its provision or by substituting it with an entirely new Constitution by a resolution of not less than ten (10) members adopted at any Annual General Meeting and approved by 2/3rd of the house.

2. Any resolution for Constitution amendment together with the draft of the proposed amendment shall be sent by the proponent(s) of the said amendment to the General Secretary at least Sixty (60) days before the Annual General Meeting.
3. The General Secretary shall cause the proposed amendment to be circulated to members through the Sets and /or State Chapters.
4. The amendment if adopted by the Congress shall form part of the Constitution and / or be a replacement of the existing one and shall be binding on all members as other provisions of the Constitution.
5. All such amendment by way of deletion modification altering or substituting shall be forwarded to the Corporate Affairs Commission.

ARTICLE 21: SPECIAL CLAUSE

1. THE INCOME AND PROPERTY of **THE COMPRONIANS** whenever derived shall be applied solely towards the promotion of the objects of **THE COMPRONIANS** as set forth in this constitution and no portion thereof shall be paid or transferred directly by way of dividends, bonus or otherwise however by way of profit to the members of **THE COMPRONIANS**.
2. NOTHING in article 21 (1) above shall prevent the payment of good faith reasonable and proper remuneration to any officer or servant of the Association in return for any service actually rendered to the Association.
PROVIDED that:
(a). No member of The Board of Trustees, EXCO or NEC shall be appointed to any salaried office of the Association or any office of the Association paid by fees.

(b). No remuneration or other benefit in money's worth shall be given by the Association to any member of the Board, EXCO, or NEC except repayment of out-of-pocket expenses or reasonable and proper rent for premises demised or let to the Association or reasonable fees for services rendered.
3. No addition, alteration or amendment shall be made to this Constitution for the time being in force unless the same have been previously submitted to and approved by the Registrar General Corporate Affairs Commission.
4. In the event of a winding up or dissolution of **THE COMPRONIANS**, there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed to some other institution having objects similar to objects of the Association.

President

Secretary